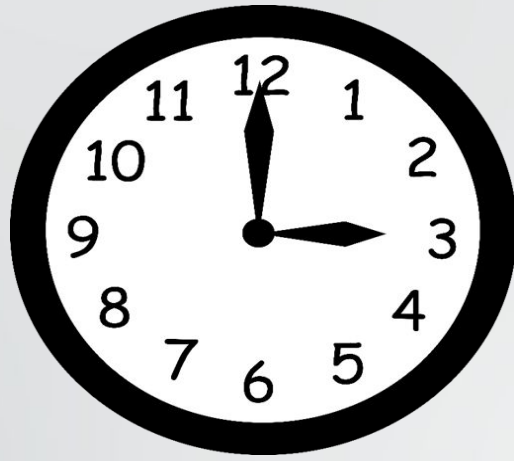
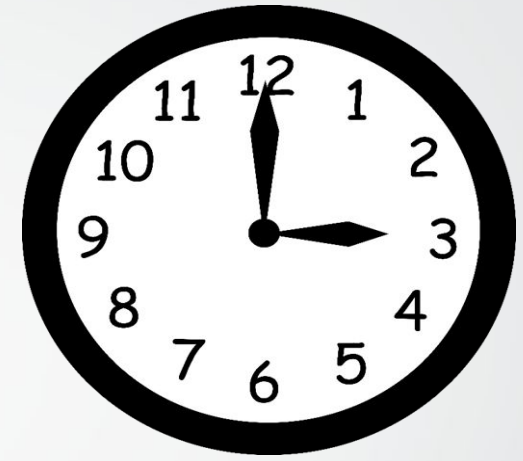




Maryland Board of Barbers Apprenticeship



Apprentice Hours



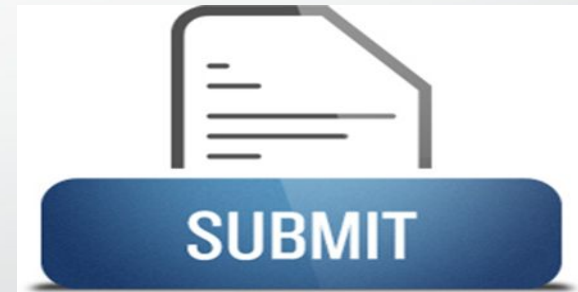
- **Apprentice Barber:** Must complete 2,250 hours of training. Sponsored ONLY by a Master Barber. Allowed 1 renewal for 2 additional years when renewed on time.
- **Apprentice Limited Barber stylist:** Must complete 1,650 hours of training. Sponsored by a Master Barber or Limited Barber stylist who had been licensed for at least 2 years. Allowed 1 renewal for 2 additional years when renewed on time.
- **The MAXIMUM Amount of hours an apprentice can receive a month is 240.**
- **Sponsors are allowed to have up to 3 Apprentices at a time.**

Monthly reports

- Only The Sponsor Is Responsible For Submitting The Apprentices Monthly Report.
- A SPONSOR CAN HAVE UP TO 3 APPRENTICE AT A TIME.

The regulations and statutes require monthly apprentice reports to be online or emailed.

1. [Sponsor Certification for Apprentice Training](#) (right click, open hyperlink)
2. Click “sponsor certification for Apprentice training
3. Enter the sponsors registration number & password
4. Email Barbers.cos@Maryland.gov for assistance



- Monthly reports must be submitted within 90 calendar days to be considered valid.

LATE REPORTS WILL NOT BE COUNTED AFTER 90 CALENDAR DAYS WITHOUT PROOF OF WORK EXPERIENCE:

TAX DOCUMENTATION OR A NOTARIZED LETTER FROM EMPLOYER.

PSI TESTING COMPANY

- This program requires pre-approval before you can sit for the exam. Please follow the instructions listed in your Candidate Information Bulletin or application materials.
- WEBSITE- [PSI Online Application](#)
 - Theory test can be taken on Computer.
 - Practical test cannot be taken on Computer or by Paper and Pencil.
 - Kindly note that this is not an open book test.
- THEORY TEST ALLOWS INTERPRETERS (PAID BY APPRENTICE)
- FOR ANY AND ALL ISSUES THAT MAY OCCUR PERTAINING TO PSI, (GENERAL QUESTIONS, CONCERNS, TEST SCORES, APPLICATION PROCESSING, SCHEDULING ISSUES, ETC) EMAIL COSMETOLOGY@PSIONLINE.COM OR BARBER@PSIONLINE.COM. YOU MAY ALSO CALL 1800-367-1565 OR 855-898-0714.

Theory Examination Reference Materials

- Maryland Laws & Regulations - [Division of Occupational and Professional Licensing](#)
- [Maryland General Assembly Statutes](#)
- [Milady's Standard Barbering Book](#)
- [Pivot Point Fundamentals: Barbering Guide](#)
 - [Click Here to Prepare with Practice Test](#)

Practical Examination Information

Due to social distancing requirements Barbers practical examinations will require candidates to use a mannequin for performing tasks during the administration of the examination. **NO MODELS WILL BE ADMITTED** until further notice.

- Aerosol products are NOT permitted for use during the examination.
- No markings or colorings around the mannequin's hair, scalp, or hairline are permitted. Candidates bringing in mannequins with these markings may not receive points for the sections of the exam requiring use of these mannequins.
- It is important to have all needed supplies and equipment when you arrive for the exam. You will not be permitted to leave the exam area once you arrive and are signed in. All supplies must be clean and sanitary. Products must be labeled for its intended use in English ONLY. (Manufacturers labels are acceptable.)
- If you do NOT bring the items listed in the "Kits/Supplies and Equipment" section or bring a wrong item you will NOT receive points for completing those steps.

SUGGESTED SUPPLY LIST/ CONTENT OUTLINE

The following list is meant to be a suggested list. Candidates are responsible for bringing all necessary supplies/equipment needed to perform all services. Review the practical examination content outlines to ensure you bring all supplies/equipment you need to perform these services. Must have 70% to pass.

- [Suggested Supply List](#) Page 11
- [Barber Practical Examination Content Outline](#) Pages 13-15 (72 Total # of Points. 1 Hour 40 min)
- [Barber Stylist Practical Examination Content Outline](#) Pages 16-18 (72 Total # of Points. 1 Hour 10 Min)

Completion of Apprenticeship

- Once the Apprentice completes the Apprenticeship, the apprentice is no longer able to renew their license. Once the apprentice license expires, the apprentice is no longer allowed to work in the shop or under their sponsor.
- You will need to submit the letter that we will email you displayed on the next slide.
- For any additional questions or concerns pertaining to PSI, (general questions & concerns, test scores/results, application processing & fees, scheduling, etc.) please email at Barber@psionline.com or mdcosapp@psionline.com. You may also call 1-800-367-1565 or 855-898-0714.

Completion of apprenticeship



DIVISION OF OCCUPATIONAL & PROFESSIONAL LICENSING
State Board of Cosmetologists and Barbers
1100 N. Eutaw St Room 121
Baltimore, MD 21201

Date: January 23, 2023

LICENSE HISTORY: 2020-11-12 / 2021-11-12

BARBER COSMETOLOGY
1100 N EUTAW ST
BALTIMORE, MD 21201

Dear: BARBER COSMETOLOGY

10-456789

The Board of Barbers & Cosmetology reviewed your license history file, and you qualify for the **BARBER** examination. You must successfully complete the practical and theory examination to receive your license.

Please visit www.psiexams.com to obtain the study guide/application; Candidate Information Bulletin (CIB). For any and all issues that may occur pertaining to PSI, (General Questions, Concerns, Test Scores, Application Processing, Scheduling Issues, etc.), you may contact PSI at 1800-367-1565 or 855-898-0714.

You may **email** both this letter and the application to: **mdcosapp@psionline.com**

Or, you may mail both this letter and application to: PSI SERVICES LLC 3210 E Tropicana, Las Vegas, NV 89121

If you have any questions, feel free to contact me. I may be reached at (410)230-6190.



Sincerely,

Breana Scott

Assistant Executive Director
Maryland State Board of Barbers & Cosmetology

barbers.cos@maryland.gov | 410-230-6190 | www.labor.maryland.gov

WES MOORE, GOVERNOR | ARUNA MILLER, LT. GOVERNOR | PORTIA WU, SECRETARY

Exam Fees

Applicants for barber and master barber must pass an examination in order to qualify for a license

Barber Exam

- Practical and Theory: \$79
- Practical Only: \$49
- Theory Only: \$49

Master Barber Exam

- Theory: \$49

To Schedule Test Dates
Contact PSI Exams at 1-800-733-9267.

Did you know?

- THERE ARE NO REQUIREMENTS THAT A SPONSOR PAYS AN APPRENTICE OR THAT AN APPRENTICE HAS TO PAY A SPONSOR.
- CAN'T WORK WITHOUT SPONSOR, MUST WORK WHEN SPONSOR WORKS.
- IF YOU HAVE A LICENSE IN ANOTHER STATE, YOU DO NOT HAVE TO BECOME AN APPRENTICE (unless coming from Connecticut, Florida, Hawaii, New York)
- SPONSOR CAN TRAIN 3 APPRENTICE AT A TIME
- SHOP & INDIVIDUAL LICENSE MUST BE VALID (NOT EXPIRED) IN ORDER FOR HOURS TO BE ACCOUNTED FOR.
- IF SPONSOR OWES CHILD SUPPORT, MUST BE RESOLVED BEFORE THEY CAN TRAIN.
- IF APPRENTICE OWES CHILD SUPPORT, MUST BE RESOLVED BEFORE THEY CAN MOVE FORWARD WITH APPRENTICESHIP PROGRAM.
- IF TAXES ARE UNRESOLVED "TAX LIABILITY", MUST BE RESOLVED BEFORE MOVING FORWARD (410-649-0633).
- IF YOU NO LONGER WANT TO BE TRAINED UNDER YOUR SPONSOR OR YOUR SPONSOR DOESN'T WANT TO TRAIN YOU ANYMORE, YOU CAN CHANGE. YOU WILL NOT LOSE ANY HOURS.

Barber Prohibitions

09.16.02.03

- The following activities are prohibited in any barber shop or in regard to any shop-sponsored services:
 1. The performance of services of any kind on a client/licensee or registrant who has an infectious or contagious disease that presents a hazard to others.
 2. The performance of services of any kind upon the surface of a client's skin or scalp, where the skin or scalp is inflamed or where a skin infection or eruption is present, unless authorized by a physician.
 3. The presence of a dog, cat, bird, or any kind of animal on the shop premises with the exception of guide dogs for the blind.
 4. The integration of any other business unless the other business is separated from the barber shop by a permanent partition or wall that goes from floor to ceiling.

